



Gilbert Promotional Corporation – Vendor Application

Event: Gilbert Days Rodeo 2022

Location: Horseshoe Park & Equestrian Centre
20464 E Riggs Rd Queen Creek, AZ 85142

PO Box 665 Gilbert AZ 85299

The Vendor Chairperson and Committee will review all applicants based on booth presentation, prior participation, and what is being sold. Vendors will be notified via email or phone of their status.

Business Name _____
Contact Name _____
Mailing Address _____
City _____ State _____ Zip _____
Mobile Phone # _____ Business Phone # _____
E-Mail Address _____
Space Requirements _____

Available spaces – 10 X 10 (\$300.00) 10 X 20 (\$425.00) 10 X 30 (\$525.00) 10 X 40 (\$625.00)

Retail Electrical Requirements- Yes ____ No ____ (if yes Additional fee \$50.00)

Food Vendors Electrical Requirements- Yes ____ No ____ (if Yes additional fee \$50.00)

Please specify AMPs needed _____

All Food Vendors with electricity in excess of 110v will be \$100.00.

All Electric fees must be paid at time of application. Online payments can be made by visiting Gilbertdays.org.

Every vendor needs to bring a 100ft extension cord to reach electricity, no generators are allowed due to the covered arena. No exceptions!

EVENT FOOD VENDORS - Submit application with the following required items;

- Completed application
- Attach menu with prices
- Booth size with photo of setup
- Description of products (only products that are approved will be allowed)
- Food vendor permit number for Maricopa County

All food vendors MUST HAVE;

- Fire extinguisher (must be current with tags)
- Certificate of Insurance naming Gilbert Promotional Corporation, Friends of Horseshoe Park, and the Town of Queen Creek.
- A list of all workers (all vendors and workers will check in at main gate)
- All food handlers must have current food handler cards. **NO EXCEPTIONS!**

NO REFUNDS if a vendor is shut down by the health department or fire Marshall. It is your responsibility to be current on all requirements.

E-mail application and required items to;

Sandy Martin - Vendor Chair

Phone: 480-848-0594

E-mail: cheertaxi101@aol.com

Preferred payment method is online at Gilbertdays.org.

Times and dates of performances:

- November 18, 2022 - Gates open at 5:00 PM, Performance at 7:00 PM
 - November 19, 2022 – Gates open at 1:00 PM, Performance at 3:00 PM
 - November 20, 2022 – Gates open at 12:00 PM, Performance at 2:00 PM
- *Lil Dudes Rodeo will take place 2 hours before the Performance each day

Set Up –

Thursday November 17, 2022 from 10:00 AM – 4:00 PM

Friday November 18, 2022 from 10:00 AM – 3:00 PM

Please list a specific date and time and we will do our best to accommodate you. You will be notified by the Vending Chair by phone or email to confirm your date and check in time.

DATE _____ TIME _____

If vendors are restocking supplies, ALL vehicles must be out of vendor area 1 hour before gates open (please see opening times above).

We are now operating at a Pepsi sponsored facility, all beverage products must be Pepsi, and they must be purchased on site from Horseshoe Park & Equestrian Centre at cost.

Vendors will be subject to on-site inspections prior to the event by Maricopa County Health Department. Those who fail to pass the inspection will be shut down by inspectors and will not be allowed to participate in the event (**no refunds will be issued for MCHD non-compliance**).

Vendors and Exhibitors are responsible for the complete clean-up of their space. Food Vendors using grease must dispose of it outside of the Horseshoe Park & Equestrian Centre. If your area is not left in the condition which you found it, you will not be invited back in the future. All Vendors and Exhibitors will park in area the Vendor Chair assigns them (there will be no parking in event area). All booths are required to be open and manned for the duration of the rodeo.

The Vendors and Exhibitors acknowledge they are responsible for any permits and licenses which may be required. Rain or shine rodeo will go on, therefore there are NO REFUNDS.

Signature of Vendor Organization Representative Date

Vendor or Exhibitor Representative - Print Date